

# RISK MANAGEMENT LOGBOOK ORDER FORM



**INVOICE TO**

NAME \_\_\_\_\_

ORGANIZATION \_\_\_\_\_

ADDRESS \_\_\_\_\_  
\_\_\_\_\_

CITY/COMMUNITY \_\_\_\_\_

PROVINCE      POSTAL CODE \_\_\_\_\_

TEL (    )                      FAX (    ) \_\_\_\_\_

EMAIL \_\_\_\_\_

**SHIP TO**  *Same as Invoice*

NAME \_\_\_\_\_

ORGANIZATION \_\_\_\_\_

ADDRESS \_\_\_\_\_  
\_\_\_\_\_

CITY/COMMUNITY \_\_\_\_\_

PROVINCE      POSTAL CODE \_\_\_\_\_

TEL (    )                      FAX (    ) \_\_\_\_\_

EMAIL \_\_\_\_\_

QUANTITY	TITLE	PRICE	TOTAL
TOTAL COST:			

**CHEQUE OR MONEY ORDER ENCLOSED. PAYABLE TO: RECREATION NEWFOUNDLAND AND LABRADOR**  
P.O. Box 8700, St. John's, NL A1B 4J6

**Arena Inspection & Maintenance Logbook**

Used as a standard record keeping system for arena staff to record daily, weekly, and monthly checklist, inventory list, and as a general maintenance log for repairs and improvements that have been completed. Each checklist in this logbook has space available for customers to customize each list for additional items that the customer would like inspected on a regular basis.

**Cost: \$80.00 for members / \$140.00 for non-members**

**Pool Inspection and Maintenance Logbook**

Used for seasonal or outdoor operations as well as year round aquatic facilities on a daily basis. Allows aquatic personnel to accurately record information pertaining to repairs, equipment and the facility, as well as certain chemical records that are pertinent to the operation of a pool(s). The logbook also covers such areas as regular day-to-day checklists for areas such as the lobby, change rooms, and the washrooms, etc. **Cost: \$80.00 for members / \$140.00 for non-members**

**Playground and Sport Court Inspection and Maintenance Logbook**

Ensures accurate record keeping for playgrounds and sport courts. Each logbook allows for weekly playground inspections and has sections for weekly sport court inspections. For larger municipalities with multiple playgrounds and sport courts, this logbook has been designed so that Avery Labels can be used on each form for ease of use.

**Cost: \$60.00 for members / \$120.00 for non-members**

**Sport Field Inspection & Maintenance Logbook**

Ensures that sports fields and ball fields are regularly maintained and repaired. Recreation personnel will use this as a risk management tool in a personal injury case, if it may arise. **Cost: \$80.00 for members / \$140.00 for non-members**

**Skateboard Park Inspection & Maintenance Logbook**

Ensures that skateboard parks are regularly inspected and maintained. Each logbook allows enough inspection forms for daily inspections of your facility for up to four months. **Cost: \$40.00 for members / \$100.00 for non-member**