

## **Recreation & Sport For Persons with a Disability Funding Guidelines**

### **Overview**

The Recreation and Sport for Persons with a Disability Funding Program administered by Recreation NL, is a strategic initiative supported by the provincial government's recreation and sport strategy, *Active Healthy Newfoundland and Labrador (2007)*. The program aims to increase support, remove barriers and develop actions to support individuals with physical disabilities to participate in recreation and compete in sport activities. This program is cost shared between the Federal Government, Sport Canada and the Government of Newfoundland and Labrador, Department of Children, Seniors and Social Development through a bi-lateral agreement.

Recreation NL encourages organizations/groups to partner with other national and provincial organizations that will further enhance and support their overall application. Some of these organizations/groups include the Canadian Paralympic Committee, Parasport Jumpstart, and other provincial/national sport organizations.

Funding is available to support the following:

- 1) Equipment
- 2) Travel Assistance
- 3) Recreation & Sport Development Projects/Initiatives

The activities should focus on increasing the availability of recreation and sport programs, increasing physical activity levels of persons with physical disabilities, while bringing awareness to ALL individuals about opportunities that are available in recreation and sport in our province.

The funding program will allow for some flexible use of funds. All applicants receiving funds will be required to submit a final report accounting for expenditures and summarizing the activity.

### **Funding Categories**

In order to support existing competitive sport opportunities and to increase participation in recreation and sport programs for persons with disabilities the following areas of funding have been established:

**1) Equipment Program** - supports high performance/elite athletes and teams to attain the proper training equipment to perform to the best of the athletes potential.

**2) Travel Assistance** - supports high performance/elite athletes and teams to compete provincially, regionally, nationally and internationally at various sporting events and training camps.

**3) Recreation and Sport Development Initiative/Project** - provides supports for organizations/groups in the areas of transportation for on-going programs, training/personnel supports such as honorariums to support volunteers, training supports for referees, coaches, and classifiers, and purchasing equipment to develop and implement recreation and sport programs.

### **Who Can Apply?**

Applications will be accepted for the grant program from the following groups:

- Not For Profit Sport Organizations (PSO's)
- Municipalities, recreation departments/commissions
- Non-profit organizations/groups
- Community Groups (CYN's, Boys and Girls Clubs, Allied Youth NL, etc.)
- School Groups

All groups must be recognized as a member in good standing with Recreation NL, School Sports NL, Sport NL or Parasport NL. For-profit organizations (businesses) are **NOT** eligible to apply under this funding program.

### **Application Deadlines**

Applicants are invited to apply on an on-going basis throughout the year. However, grants will be reviewed on a quarterly basis. The deadlines are as follows: June 1<sup>st</sup>, September 1<sup>st</sup>, December 1<sup>st</sup>, and March 1<sup>st</sup>.

### **How Often Can I Apply?**

Applicants may apply throughout the fiscal year (April 1<sup>st</sup> – March 31<sup>st</sup>). The Grant Review Committee will review applications after each quarterly deadline: June 1<sup>st</sup>, September 1<sup>st</sup>, December 1<sup>st</sup>, and March 1<sup>st</sup>. There will be a cap applied to each applicant based on the three funding categories described above.

### **How Are Applications Assessed?**

Applications will be reviewed to determine if they meet the eligibility requirements as outlined below. The amount of funding is set annually and will be allocated based on the total amount of funding available.

When preparing to submit your application please ensure the applications incorporate the following:

- List partnerships and collaborations with other organizations/groups (where required). Please note any opportunity to leverage funds from other groups.
- List all partnerships and collaborations with municipalities/organizations/groups to support competitive athletes to become high performance/elite athletes.
- Demonstrate how the request increases physical activity opportunities.
- Meet eligibility requirements as outlined below.
- Clear breakdown and allocation of budgetary items.

### **What Are The Follow-up Requirements?**

ALL applicants will be notified of the outcome of their application through a formal letter from Recreation NL. If approved, the applicant will be notified by e-mail as well as a formal letter and cheque in the amount approved to the applicant.

Upon conclusion of the event, a follow up report must be completed no later than 30 days after the program/activity is completed. The final report must be completed in order for the organization/group to be considered for future funding. The final report should be submitted to Megan Cummings at [mcummings@recreationnl.com](mailto:mcummings@recreationnl.com)

### **Where Can I Find The Application?**

Provincial Sport Organizations or other recognized organizations/groups involved in recreation and sport can obtain an application from the Recreation NL website at [www.recreationnl.com](http://www.recreationnl.com) under “Programs and Events” and “Recreation & Sport for Persons with a Disability” on the top menu. You may also request a copy from [mcummings@recreationnl.com](mailto:mcummings@recreationnl.com) or by calling (709) 729-0980.

*This funding is possible as a result of the Government of Newfoundland and Labrador’s collaboration with the Federal Government (Sport Canada) in signing a bilateral agreement to provide increased opportunities for sport and recreation for persons with a disability.*



## Recreation & Sport For Persons with a Disability Funding Application

Application Deadlines: June 1<sup>st</sup>, September 1<sup>st</sup>, December 1<sup>st</sup>, March 1<sup>st</sup>.

**Note: All applicants must complete Sections 1, 2, 6 and 7.**

<b>SECTION 1: General Information</b>	
Group/Community Name:	
Contact Name:	Title/Position:
Group's Permanent Mailing Address:	
Town/City:	Postal Code:
Telephone Number:	
Email (mandatory to include):	

<b>SECTION 2: About Your Group</b>
What is the mission/vision of your group?          
How many communities does your group serve? _____
How many people does your group affect? (i.e. number of team members or community members)  _____

## Equipment Category

Maximum Awarded: \$3000 per group/community

### SECTION 3: Equipment Information

#### Eligibility Criteria:

- Specific para-sport equipment and assistive devices such as ramps, wheelchairs, balls, referee kits, hand cycles, etc.
- There will be a consideration for other training items that may be needed to support the participant's skill development within their sport.
- Participants that range from 15 – 45. There may be some consideration of athletes outside of this range.

Type of Equipment:

Is there more than one supplier for this equipment?  Yes  No

**If yes, please provide 3 quotes for the equipment with the application**

Why do you need this equipment?

What will you use the equipment for?

Where do you offer the activities associated with the equipment you plan to buy?

If purchasing the equipment, where will it be stored?

Equipment	Unit Cost	Total Cost	Amount requested
		Total:	Total:

## Travel Assistance Category

Amount awarded depends on distance travelled and location of event.

### SECTION 4: Travel Information

#### Eligibility Criteria:

- Travel For Competition Events Ontario and East - \$200 per athlete and sport assistant to a max of \$2,000 per group.
- Travel For Competition Events West of Ontario - \$250 per athlete and sport assistant to a max of \$2,500 per group.
- Travel for Competition/Training Events within NL – Up to \$100.00 per athlete and sport assistant to a maximum of \$1,000.00 per group. Driving distance to attend the event must be 100km or more from participant's home location.

Distance	Cost/athlete/sport assistant	Maximum/team
<b>100-200km</b>	\$20	\$200
<b>201-400km</b>	\$40	\$400
<b>401-600km</b>	\$60	\$600
<b>601-800km</b>	\$80	\$800
<b>801+km</b>	\$100	\$1000

- Travel For Training/Developmental Camps - Funded to a maximum of \$200 per athlete and sport assistant to a max of once per year.
- Atlantic, Eastern or National championships recognized by the National Sport Organization.
- Provincial sanctioned events.
- Inter-provincial invitational competitions or training events, which provide competitive opportunities that, could not be otherwise obtained in the Province.
- National/provincial team talent identification or developmental camps.
- Participants that range from 15 – 45. There may be some consideration of athletes outside of this range if they are invited to attend a training camp or are endorsed by a National sport governing body.
- Sport assistants that are **ESSENTIAL** in order for an individual to compete in the activity are eligible for funding support (i.e.: Boccia Class 1 participants, disabled skiing, etc.).

**Ineligibility Criteria:**

- Coaches, managers, time-keepers, classifiers, referees, care-givers/parents.
- Other items that do not support the objectives of this funding program.

**Policies As Per The Travel Assistance Program**

Participants/groups receiving financial support under the Travel Assistance Program must provide Recreation NL with a summary of the event within 30 days of the events completion date. A summary reporting form will be made available to those who are successful in receiving funding.

This funding program is assessed based on the information provided. If the size of a group reduces after submission to the Recreation NL office, that group/PSO must advise of that change immediately. Grants are assessed per participant, thus any change may result in a change in the grant amount.

As per the Travel Assistance Program, the funding **MUST** be distributed evenly (regardless of financial or geographical situation) to each participant. **Money is distributed to the approved applicant only** and participants **MUST** be informed in writing of the financial contribution towards their travel expenses from the Department of Seniors, Wellness and Social Development and Sport Canada bi-lateral funding.

At no time is the Provincial Sport Organization under which the participants are represented, permitted to retain any portion of the Travel Subsidy grant for administrative costs. All funds are to be distributed to the participants to offset the cost of travel to their competitive event.

Name of Event:

Location of Event:

Date of Event:



Event	Number of Athletes	Number of Sport Assistants	Total Number of People Travelling	Amount requested
				Total:

Name of Athlete	Age of Athlete	Name of Sport Assistant	Sport Classification (i.e.: T/F11-13: Visual Impairment)

**Recreation and Sport Development Initiative/Project Category**

Maximum Awarded: \$1000 per group/community

**SECTION 5: Development Initiative/Project Information**

**Eligibility Criteria:**

- Community Programs such as after school para-swim programs, summer inclusive sports day camps, Boccia Ball programs, and active start

program.

- **MUST** be an ongoing program (at least once a week for 6 weeks)
- Inclusive and assistive equipment such as ramps, wheelchairs, boccia balls, referee kits, hand cycles, sit skis, sledges, etc.
- Consideration will be given to communities who apply that have a small number of participants with disabilities but that incorporate able-bodied participants and other individuals with disabilities within the program.
- Funding (maximum of \$200.00) can be used for one-on-one support for a participant(s) to attend an on-going recreational program.
- Rental fees (maximum of \$200.00) will be considered.
- Honorarium (maximum of \$100.00) for leaders running the program.
- Transportation costs for a person with a disability to attend a recreation/sport program will be considered (i.e.: wheelchair accessible taxi, wheelchair accessible bus).

**Ineligibility Criteria:**

- One time events other than training/development
- Personnel - Coaches, managers, time-keepers, and referees
- Equipment - Jerseys, t-shirts, playground equipment, building infrastructure, etc.
- Other items that do not support the objectives of this funding program.

Name of Initiative/Project:

Location of Initiative/Project:

Project Start Date:

Project End Date:

Please provide an overall description of your recreation and/or sport program (i.e.: frequency, duration, number of individuals involved with a physical disability/visual impairment, location, etc.).

How will your organization/group and your community benefit from this program?

Budgetary Items	Details	Total Cost	Amount requested
Equipment			
Honorarium			
Rental Fees			
Personnel			
Transportation			
Miscellaneous: Please describe			
		Total:	Total:

**SECTION 6: Authorization**

I certify that to my knowledge, the information provided in this grant application is accurate and complete and is endorsed by the organization/group that I represent and that I am authorized to enter into funding agreement on behalf of my sport organization. I certify that my organization/group meets the basic eligibility criteria referenced in this application/guidelines document. I also certify that if successful for funding my organization/group will abide by all terms and conditions herein which will form the agreement between the parties involved.

If funded I agree to:

- 1) Use the funding only for the purposes outlined in the original application
- 2) Submit a final report within 30 days after completion of the activity. I acknowledge that failure to submit a final report will result in my organization/group being ineligible to receive future funding.
- 3) Acknowledge Recreation NL's contribution to this project where appropriate.
- 4) Return any funds that are not used for the purposes outlined in the application.

Give Recreation NL the ability to use this information for communication purposes.

Name of signing authority (please print):

Title/Position:

Email:

If application is emailed, typing the name below will satisfy the signature requirement.

\_\_\_\_\_

Signature of Signing Authority

\_\_\_\_\_

Date

**SECTION 7: Additional Information**

Have you received funding from other sources that will support this application?

Yes    No

If yes, please describe:

Are you working with additional partners:    Yes    No

If yes, please describe:

**Please submit this application to:**

**Recreation NL**

**1296A Kenmount Road**

**Paradise, NL A1L 1N3**

**Email: Megan Cummings [mcummings@recreationnl.com](mailto:mcummings@recreationnl.com)**

**Fax: 709-729-3814**